

**General Meeting Minutes**  
**Rock Creek Forest Elementary School PTA**  
**May 25, 2022 - 8:00 p.m. via Zoom**

**Minutes taken by Recording Secretary**

8:02 p.m. meeting called to order by President after determining the presence of a quorum

**General Updates (President)**

- Welcome and thank you for joining
- Spring Fair is coming up June 3<sup>rd</sup> 5:30 – 8pm
  - Please sign-up to volunteer. We need many more helpers:  
<https://signup.com/go/wCBRJXz>
  - More information about the event: <http://rcfpta.org/what-we-do/spring-fair/>
- We have given the school an innovation grant to establish a “Book Walk”. More info soon.
- There is still time to donate to the two active fundraising raffles:
  - Ice Cream Raffle: <https://rcfes.memberhub.gives/icecreamroyale>
  - Raffle with Prizes: <https://rcfes.memberhub.gives/raffleroyale>

**Voting on 2022-2023 PTA Executive Committee**

**1. RCF PTA Executive Board Nominations**

[Redacted for public viewing]

Stefanie H moves to approve the slate

Victoria H seconds the motion

14 – Yes

0 – No

0 - Abstain

**2. New PTA Bylaws**

- a. Reviewed wording changes
- b. Voting: Stefanie H moves to adopt the new bylaws, Megan P seconds. 14 Yes, 0 No.  
Bylaws are approved. PTA President and Recording Secretary will work on getting them notarized and active.

**3. 2022 Summer Budget**

- a. We are trying something new this year by approving a small summer budget so we can spend in the summer instead of waiting until the fall before the budget is approved. Anna C moves to approve the budget, Megan P seconds. 14 Yes, 0 No. Summer budget is approved.

**RCPTA Summer Budget Proposal  
FY 2022-2023**

**EXPENSES**

<i>Category</i>	<i>Budget</i>
<b>Academic Support:</b> Boss kits, counseling, Communication folders, recess equipment	\$2,400
<b>Staff Support:</b> Staff appreciation, Innovation Grant (Book Walk)	\$7,500
<b>Community Building:</b> Green Team/Nature Trail, composting	\$700
<b>PTA Administration:</b> Popsicles on the playground, Cafecito, 1 <sup>st</sup> PTA meeting, website maintenance	\$1,420
<b>Total</b>	<b>\$12,020</b>

**School Announcements (Mrs. Lowndes)**

- Thank you to all of our families for your partnership and to our tremendous staff.
- First Color Splash will be on Friday. Will let everyone know by 4pm on Thursday as we are expecting rain.
- Thank you for volunteering for the Spring Fair
- 5<sup>th</sup> grade promotion is coming up.

**Close Meeting** Meeting adjourned 8:43 p.m.